

MOON TRANSPORTATION AUTHORITY

Mailing Address:
1000 Beaver Grade Road
Moon Township, PA 15108
412-443-1746

2021 AUTHORITY BOARD

Mark Scappe, *President*
John Hertzler, *Vice President*
Tom Weaver, *Secretary/Treasurer*
Michael Hauser
James Vitale

Mills & Henry
Solicitor
Delta Development Group, Inc.
Executive Director

MINUTES
Monday, June 7, 2021

The Moon Transportation Authority (MTA) Board of Directors met on Monday, June 7, 2021, at 6:00 p.m. at Moon Township Municipal Building, 1000 Beaver Grade Road, Moon Township, Allegheny County, PA 15108.

Board Members:

Michael Hauser – Present
John Hertzler – Present
Mark Scappe - Excused
James Vitale – Present
Tom Weaver - Present

Also, in Attendance:

Lynn Colosi, Delta Development Group, Inc.
Austin P. Henry, Esq., Mills & Henry - Excused
Todd Alexander, Esq., Mills & Henry
Brian Krul, TranSystems
Mike Hnat, TranSystems
Nate Hokenbrough, Larson Design Group

Call to Order

Mr. Hertzler opened the meeting in Mr. Scappe’s absence at 5:55 p.m.

Roll Call

Mr. Hertzler conducted roll call. All Board members were present except Mr. Scappe who was excused.

Approval of Minutes

Motion by Mr. Hauser to approve the Minutes for the regular meeting of May 2021. Second by Mr. Weaver. Motion passed 4-0.

Financials

a. Approval of Payment of April /May 2021 Invoices

Ms. Colosi presented the invoices for April/May 2021.

Motion by Mr. Hauser to approve payment of April/May 2021 invoices. Second by Mr. Weaver. Motion passed 4-0.

b. 2021 Cash Flow

In addition to monthly invoices, Ms. Colosi presented an updated 2021 Cash Flow, which illustrates actual year-to-date expenses and forecasts MTA's year-end cash position. Ms. Colosi noted that 2021 LERTA RAP revenues are slightly higher than anticipated because PIBP 300 property was reassessed by the County at a higher value.

c. Community Projects Application Submission (Senator Casey Appropriation)

Ms. Colosi confirmed with the Board that the application for Market Place District Improvements and request for \$3.1 million for construction was submitted to Senator Bob Casey's office by the May 28th deadline. Ms. Colosi informed the Board that she will keep them posted on progress through the appropriations process.

d. MTA Transportation Infrastructure Program Funding Strategy

To accomplish Moon Township's priority transportation infrastructure and economic development priorities, MTA developed a local, state, and federal funding plan. Generally, that plan is based on the state contributing financially to projects that upgrade their assets thereby freeing-up other MTA funds to leverage traditional county, state, and federal grant programs. Ms. Colosi reported that Delta Development Group will be presenting the plan to officials at PennDOT Central Office over the next month or so.

e. 2020 Financial Audit Status

Ms. Colosi reported that the financial audit was completed but will remain in draft form until reviewed and approved by MTA's Board and Solicitors. Ms. Colosi conducted review of the draft and made comments and edits to Mark Turnley & Associates which have been incorporated into the draft. Ms. Colosi asked the Board if she could submit the 2020 Financial Audit draft to PNC, which needs to review as part of extending MTA's Letter of Credit for Thorn Run Interchange Project.

Motion by Mr. Vitale authorizing the Executive Director to submit the draft 2020 Financial Audit, following the Board's review and input, to PNC Bank. Second by Mr. Hauser. Motion passed 4-0.

Township and School District Partners Update

Ms. Colosi presented the Board with a copy of May's Progress Report, which MTA submits to the Township and School District at the end of each month and described progress MTA made in May.

Project Updates

a. Thorn Run Interchange Project

i. Project Close-Out/Punch List Items

Ms. Colosi reported that the only outstanding Project item is delivery and installation of a 6' mast arm for a highway lighting pole on the ramp to Business I-376. The mast arm is a special item that is on back order and anticipated to be delivered in September. Ms. Colosi will keep the Board apprised of progress.

Ms. Colosi said that she will continue to work with District 11 to close-out the Project and prepare for final payment submission, which, according to PennDOT, will not happen until said mast arm is delivered and installed.

ii. Right-of-Way

Mr. Alexander reported briefly on some remaining right-of-way issues that Mills & Henry is working through with counsel for the subject property owners, specifically regarding requested documentation confirming transfer of the title for Parcel 9, (aka "the hump"), as well as documentation confirming transfer of title and maintenance responsibilities with respect to the new access road between Parcels 10 and 14. Mills & Henry has previously discussed counsel's requests with Jackie Evans (District 11). Ms. Evans provided suggested forms, and Mills & Henry significantly revised the same to tailor documents to subject requests. Mills & Henry sent documents to property owner's counsel for review and will be following up with District 11 requesting final approval.

b. Stevenson Mill Connector (SMC)/Rouser Road Connector (RRC)/Offsites

Mr. Krul, Project Engineer, provided updates on SMC, RRC and Offsites projects. Mr. Krul reported that drilling at all three sites has been completed. A Geotechnical Analysis report with results of the drilling is anticipated to be completed in July. Preliminary Engineering for SMC and RRC, according to Mr. Krul, will be concluding in July.

Mr. Hnat updated the Board on the Right-of-Way (ROW) plan for RRC Project. He described status of the triangle-shaped parcel leased by the Army from Allegheny County Airport Authority (ACAA) and slope easement. Upon completion of RRC's ROW plan draft, TranSystems will submit it to MTA's Board, Solicitor and Director and to Moon Township for review.

Mr. Krul also said that it is important to schedule the next public meeting for SMC, RRC and Offsites projects. Mr. Krul will work with Ms. Colosi to schedule the date and format for the meeting.

Ms. Colosi informed that Board that she and Mr. Krul successfully negotiated scopes of work and prices for SMC and Offsites. Final Design for these projects will commence as soon as MTA secures adequate funding.

Motion by Mr. Vitale authorizing the Executive Director, upon achieving written confirmation of funding, to execute Request for Services with TranSystems for Final Design of SMC and Offsites projects and issue Notices to Proceed. Second by Mr. Weaver. Motion passed 4-0.

c. Market Place District Improvements Project

Mr. Hokenbrough, Larson Design Group, Project Manager, provided an update on Preliminary Engineering of Montour Run Road and Market Place Boulevard. According to Mr. Hokenbrough, survey field data is being processed and topographic files will be ready in about a week. Larson's team has completed existing horizontal and vertical alignments, and line and grade. Subsurface utility engineering (SUE) field work was completed in early May. Larson's team is plotting safety/crash history of Montour Run Road on the plans. A phase 1 site assessment will be starting this week.

Executive Session

There was no executive session.

Other Items of Interest

MTA's Board typically cancels July's monthly meeting due to summer vacation conflicts. The Board discussed whether to cancel July's meeting and deliberated actions that need to be taken in anticipation of said cancellation.

Motion by Mr. Hauser authorizing the Solicitors to review and approve electronically May/June monthly invoices if July's meeting is cancelled and ratify approval at August Board meeting. Second by Mr. Vitale. Motion passed 4.-0.

Comments from the Public

There were no comments from the public.

Motion to Adjourn

Motion to adjourn the meeting by Mr. Weaver at 6:56 p.m. Second by Mr. Hauser. Motion passed 4-0.